

2024-2025 ORION FUNDRAISING CHECKLIST & CALENDAR

Welcome to school!

By sharing this joint fundraising checklist & calendar, we hope to consolidate the fundraising asks made by various groups on campus that work together to enrich our children's learning experience. We hope the calendar helps your family plan for making contributions in the timing that aligns best with your family's financial situation.

What makes Orion truly special is the involvement and support of student families. There is no single correct way to give, and all donations are appreciated. Every family's financial situation is unique and we trust you to determine what donation amount works for your family. Orion is home to a diverse community and relies greatly on families with extra capacity to contribute more than the suggested donation amount. We highly recommend checking with your employer for donation matching.

Finally, making a monetary donation is not the only way to support Orion Alternative school. Many of our families support in other ways including: helping to find sponsors for events, organizing events or volunteering time on campus.

For more context &
answers to fundraising
FAQs:



DONATE



PTO

\$700/family



RCMIS

\$2000/student

MI ONLY



Your donations maintain a high level of educational enrichment for your student(s). All donations amounts are welcome. Maximize your impact by checking with your employer about corporate matching. Please also support your class by contributing to class funds. Ask your class coordinator for more information.



Suggested Donations Checklist

Starship Orion Parent Teacher Organization (PTO)

\$700/Family

Donations via Paypal, Check** or
through your Employer Matching
Program

Redwood City Mandarin Immersion Scholars (RCMIS)

****Mandarin Immersion Program Only****

\$2,000/Student

Donations via Paypal, Check** or
through your Employer Matching
Program

Class Funds by Class Coordinators

Estimated \$100-\$200 per family per class

Check with your class coordinator on how to make
your contribution. Some classes will ask for
contributions throughout the year on an as needed
basis, others may gather funds upfront.

Additional Notes

- All suggested donation amounts are for the 2024–2025 school year
- Your after-school program may have donation requests of their own
- If you have additional capacity, Redwood City Education Foundation (RCEF) is a district-wide PTO funding organization to help underserved schools in Redwood City. You can support them at (www.rcef.org)

****For Checks:**

• **Mandarin Immersion Families:**

- Make two separate checks, one for Starship Orion PTO and one for Redwood City Mandarin Immersion Scholars. Do NOT combine donation amounts into a single check as Starship Orion PTO and RCMIS are two separate organizations.
- You can include your student(s) name & grade on both checks
- Please drop off your checks with Elizabeth Araiza at the front office

• **Co-Op Families:**

- Make your check out to Starship Orion PTO
- You can include your student(s) name & grade on the check
- Please drop off your check with Elizabeth Araiza at the front office

2024-2025 FUNDRAISING CALENDAR

FOR ORION CO-OP FAMILIES:

While donations are accepted year round, here are the major Starship Orion PTO fundraising drives:

- **August - October 2024** | PTO Fall Direct Drive Fundraising
 - Kicks off at Maze Day August 9th and runs through October 31st
- **November 2024** | PTO Read-a-Thon
 - November 1st - 30th
- **March 2025** | **PTO Spring Auction**

Note: Please support your class by contributing to class funds. Ask your class coordinator for more information. Your chosen after-school program may have donation drives of their own.



2024-2025 FUNDRAISING CALENDAR

FOR ORION MANDARIN IMMERSION FAMILIES:

While donations are accepted year round, here are the major fundraising drives across Starship Orion PTO & RCMIS:

- **August - October 2024** | PTO Fall Direct Drive Fundraising
 - Kicks off at Maze Day August 9th and runs through October 31st
- **August - September 2024** | RCMIS Direct Drive - Mid-Autumn Festival
 - Kicks off at Maze Day August 9th and runs through September 17th
- **November 2024** | PTO Read-a-Thon
 - November 1st - 30th
- **January - February 2025** | RCMIS New Year to Lunar New Year Direct Drive
 - Kicks off on January 7th and runs through February 12th (Lantern Festival)
- **March 2025** | PTO Spring Auction

Note: Please support your class by contributing to class funds. Ask your class coordinator for more information. Your chosen after-school program may have donation drives of their own.

